

# Your guide to NZ Copyright



Let's do the right thing

## Calculation of Licence EFTS

Copyright Licensing New Zealand's (CLNZ) licences for education organisations use the Equivalent Full-time Students (EFTS) methodology for calculating annual licence fees. This method does not apply to primary and secondary school licences, which instead use a simple student headcount. Once every year licence-holders will be asked to advise CLNZ of their current EFTS.

### Calculating EFTS

EFTS can be calculated based on learning hours<sup>1</sup> using the below equation.

$$EFTS = \text{total hours for a course (i.e. days/weeks multiplied by hours) multiplied by the number of students divided by 1200}$$

### Total hours include:

- Class, lecturer, and tutor contact hours, including workshops and tutorials
- Tests and assignments
- Supervised practical placements
- Study time
- Self-directed learning with tutorial support available
- Assessment time

Where available, licence-holders may use the EFTS figure provided to NZQA.

### Example of an EFTS calculation

If a course is 40 weeks long, there are 30 learning hours per week, and 15 students enrolled in the course:  
 $40 \times 30 \times 15 = 18,000$  learning hours, divided by 1200 = 15 EFTS.

### Minimum fee thresholds

A minimum fee may apply where EFTS are below the minimums given in some licences.

Copyright Licensing New Zealand does not provide legal advice, only general information on copyright issues. If you require expert or legal advice on copyright, you should seek the services of a legal professional. For more information please [contact us](#).

<sup>1</sup> Calculation source: NZQA website. Calculating EFTS based on learning hours. Source date 2/9/2021  
<https://www.nzqa.govt.nz/providers-partners/qa-system-for-teos/charges-for-qa/completing-annual-fee-return/#heading2-3>